

**MYRTLE CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Monday, October 19, 2015 at 4:36 p.m. at Valencia College- Lake Nona Campus, 12350 Narcoossee Road, Room 106, Orlando, FL 32832. Board Members listed below constituted a quorum.

Jeff Macre	Chair
Bob da Silva	Board Member
Kyle Scholl	Vice-Chair

District staff also in attendance:

Larry Kaufmann	District Construction Supervisor
John Florio	Donald W. McIntosh Associates
Michael Eckert	Hopping Green & Sams
Joe MacLaren	Fishkind & Associates
Jennifer Walden	Fishkind & Associates

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public that wished to speak on any specific agenda items.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the September 10, 2015
Board of Supervisors'
Meeting**

Board Members reviewed the minutes from the September 10, 2015 Board of Supervisors' Meeting. Mr. Florio provided edits.

On Motion by Mr. Macre, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the minutes of the September 10, 2015 Board of Supervisors' meeting, as corrected.

FOURTH ORDER OF BUSINESS

**Continued Public Hearing
on the Consideration of
Resolution 2016-01,
Regarding Reallocation of
Special Assessments and
Designating ERUs for
USTA Development Units
a) Public Comments and
Testimony
b) Board Discussion
c) Consideration of
Resolution 2016-01**

Mr. Eckert stated that there are still some questions related to the numbers that were in the Methodology as well as the ERU factors and at this point he is not recommending that the Board move forward on that. He said that both the Developer and USTA need a little more time to look at those and District staff needs some time to look at those based on actual development. Mr. Eckert recommended that the Board continue the hearing in progress again until the December 21, 2015 meeting. Mr. Eckert explained that the District put the assessments on the tax roll and they are going to the landowners and they are expecting the landowners to pay them. USTA and the Developer are trying to work on finalizing the numbers for their deal and how to deal with the current fiscal year. Mr. MacLaren noted that there will not be any negative direct impact on any existing Village Walk property owners by the delay or any negative consequences to the District that he can see by delaying a little bit longer. Mr. Eckert said that he would like to get an idea from the Board if they will be in town on December 21, 2015 for that meeting.

On Motion by Mr. Scholl, second by Mr. da Silva, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District continued the Public Hearing to December 21, 2015 at 4:30 p.m. at the Valencia Lake Nona Campus.

FIFTH ORDER OF BUSINESS

**Discussion of Possible
Signal Installation not to
Exceed \$30,000.00**

Mr. Kaufmann explained that at previous meetings the Board approved the installation of the pedestrian crossing warning flashing signal. The Board also authorized that work up to \$30,000.00. The process has been started and a quote was received from Universal Signage for the signage portion. The District still needs a quote for the crosswalk crossing. Mr. Kaufmann stated that in the interim period some staff at Lake Nona went to talk to the City and the City indicated that they would prefer a traffic signal there instead of the pedestrian crossings. Mr. Kaufmann said that traffic engineering said that if the Board would contribute up to \$30,000.00 towards that effort they would contemplate starting that process. Mr. Kaufmann said at this point he thought it best to hold off on the pedestrian crossing and to wait until the City makes up their mind as to exactly what they wish to do. He noted that a traffic signal for pedestrian purposes would be much better than just the flashing lights there. Mr. Macre asked if the City is looking for \$30,000.00 from the District and they will cover all expenses beyond that for that one location. Mr. Florio stated that yes, it would be just for that one location. A discussion took place. Mr. Macre also asked about the light poles and the differences. Mr. Florio said that the City's light poles are painted steel and the County's light poles are galvanized. The Board is not thrilled with having multiple traffic signals. Mr. Florio said that there has not been a formal commitment yet on any traffic signals on Lake Nona Boulevard. Mr. Kaufmann stated that the signal at the USTA Boulevard was mandated by the City for the USTA Boulevard design which would be the responsibility of the City. Mr. da Silva said he thinks the District should move the crosswalk starting point to Enclave.

On Motion by Mr. da Silva, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District authorized District Staff to move forward with installing an enhanced pedestrian crossing at the entrance on the East End at Enclave in lieu of the Main Entrance for a not to exceed amount of \$30,000.00.

SIXTH ORDER OF BUSINESS

Ratification of Requisition Nos. 401-402 Approved in September 2015 in the Amount Totaling \$976.50

Board Members reviewed Requisition Nos. 401-402 approved in September 2015 in the amount totaling \$976.50.

On Motion by Mr. Scholl, second by Mr. Macre, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified payment of Requisition Nos. 401-402 approved in September 2015 in the amount of \$976.50.

SEVENTH ORDER OF BUSINESS

**Consideration of Operation
and Maintenance
Expenditures Paid in
September 2015 in the
amount of \$42,291.04**

Board Members reviewed the Operation and Maintenance Expenditures paid in September 2015 in the amount of \$42,291.04.

On Motion by Mr. Macre, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in September 2015 in the amount of \$42,291.04.

EIGHTH ORDER OF BUSINESS

**Recommendation of Work
Authorizations/Proposed
Services**

Mr. Kaufmann had no work authorizations for this District.

NINTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual YTD. The District came in under budget in its total expenditures for Fiscal Year 2015. The District budgeted \$551,000.00 and came in at \$453,000.00. No action is required.

TENTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – No Report

District Engineer – No Report


Construction Supervisor – Mr. Florio stated that the District had an irrigation line break at the interchange about a week and a half ago. It was between the Westbound onramp and the rail road tracks in the Northwest quadrant of the interchange. The controllers finally shut the water off but it wasn't as quick as they expected it to be. He got PSI, a geotechnical consultant, Jr. Davis construction and Valley Crest to come out and get the area back filled and compacted. No pavement was lost but the Boggy Creek Improvement District as the manager for the interchange has directed that work. This will become an O&M expense that is shared between the three Districts but Boggy Creek is managing it. Mr. Kaufmann has gotten together with Boggy Creek staff and looked at other possible landscape pieces that do not need the irrigation. It was an old system that was built as part of the interchange that has glued fittings and joints and bigger sized pipes which they would not do today. He noted that they are trying to cap and deaden those lines and look at landscape material that would allow the District to keep some vegetation there without risking another break. Mr. Kaufmann noted that we will probably want to maintain the stuff in the median. Mr. Macre asked if there is any insurance or warranty on the controller that was supposed to maintain it. Mr. Florio said it depends on who you ask. He said that the vendor said that they operated. It took much longer than it was supposed to take. He noted that the District has had breaks at a larger scale that shut down quicker. Mr. Kaufmann recommended limiting the irrigation if at all possible because if it does break it can take the entire interchange out depending on how long it ran. The expressway authorities do not allow irrigation at their interchanges. So the ramps are not irrigated but the area adjacent to the ramps are irrigated. Mr. Florio stated that this District has the smallest share of the three Districts. Mr. Florio doesn't know the total of the work yet. Mr. Maclaren stated that it was a split on acreage between the three Districts based on gross acreage originally. Mr. Florio said that they almost lost the ramp and railroad which would have cost significantly more.

ELEVENTH ORDER OF BUSINESS

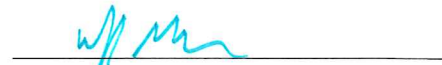
**Supervisor Requests,
Audience Comments
& Adjournment**

There was no further business to discuss. Mr. MacLaren requested a motion to adjourn.

On Motion by Mr. Macre, second by Mr. Scholl, with all in favor, the October 19, 2015 meeting of the Board of Supervisors for the Myrtle Creek Improvement District was adjourned.



Secretary/Assistant Secretary



Chair/Vice Chair