

**MYRTLE CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Monday, December 21, 2015 at 4:30 p.m. at 9801 Lake Nona Road, Orlando, FL 32827. Board Members listed below constituted a quorum.

Jeff Macre	Chair	
Kyle Scholl	Vice-Chair	
Donald Tubbs	Board Member	
Charles Tubbs	Board Member	(via phone)

District staff also in attendance:

John Florio	Donald W. McIntosh Associates	
Larry Kaufmann	District Construction Supervisor	
Joe MacLaren	Fishkind & Associates	
Jennifer Walden	Fishkind & Associates	
Brad Reed	Fishkind & Associates	
Tucker Mackie	Hopping Green & Sams	(via phone)

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public that wished to speak on any specific agenda items.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the November 16, 2015
Board of Supervisors'
Meeting**

Board Members reviewed the minutes from the November 16, 2015 Board of Supervisors' Meeting. Mr. Florio and Mr. Kaufmann provided edits.

On Motion by Mr. D. Tubbs, second by Mr. Scholl, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Minutes of the November 16, 2015 Board of Supervisors' meeting, as corrected.

FOURTH ORDER OF BUSINESS

Discussion of Potential Benches

The Board discussed the need for benches. Mr. Kaufmann advised the Board that the cost would be around \$7,500. A discussion took place regarding the location of benches, landscaping in the area and timeframe. Mr. Kaufmann noted that the cost would be the same if they decided to do the benches all at once or did them individually over time. The Board decided to table this item until the January meeting.

FIFTH ORDER OF BUSINESS

Ratification of Requisition Nos. 406-407 Approved in November in an Amount Totaling \$951.25

Board Members reviewed Requisition Nos. 406 - 407 approved in November 2015 in the amount totaling \$951.25

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified payment of Requisition Nos. 406-407 approved in November in the amount of \$951.25

SIXTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures Paid in November 2015 in the Amount Totaling \$37,080.53

Board Members reviewed the Operation and Maintenance Expenditures paid in November 2015 in the amount totaling \$37,080.53. Mr. Macre asked if they are ever going to change the legal requirements to have to publically advertise in the newspaper. Ms. Mackie said that she had nothing of note. She said, in relation to what has been proposed during session currently in committee meetings, that there is talk that as websites are in place, at some point that might become

something to get addressed. In fact, one of the items being discussed is regarding requirements to advertise establishment of community development districts for four weeks consecutively in a display ad. There is a current bill that would reduce that to two weeks. The argument is sheer cost, as it is getting pretty insane, especially for the display ads. As an example, she explained that in the Orlando Sentinel she was going to advertise for a particular district. The cost of the ad was \$4,200.00 per ad, times 4 weeks. But, they have a pretty good lobby on the other side. Mr. MacLaren added that, in his opinion, it is expensive and ineffective.

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in November 2015 in the amount of \$37,080.53.

SEVENTH ORDER OF BUSINESS

**Recommendation of Work
Authorizations/Proposed
Services**

Mr. Kaufmann had no work authorizations for this District.

EIGHTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual YTD. The District is running under budget at this point. No action is required.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – The next Board Meeting is scheduled for Monday, January 11, 2016 at 4:30 p.m. at Valencia. Mr. MacLaren noted that Myrtle Creek's two other sister Districts are moving their meeting location, starting in January, to Lake Nona's new offices. Mr. MacLaren recommended moving this meeting location to their new offices, as well, starting in February. The new location will be 6900 Tavistock

Lakes Boulevard, Suite 200. Mr. MacLaren will email the new location to the Board Members.

District Engineer – No Report


Construction Supervisor – Mr. Florio discussed the flashing crosswalks and the traffic signal that the District has been discussing. Mr. Kaufmann met with the City about two weeks ago. Traffic Engineering's conclusion was that they don't have any money for a traffic signal, though previously, they thought that they did. The offer of putting in a new traffic signal in that intersection was rescinded. Since the Board did not want a signal there anyway, that was a good thing. Mr. Kaufmann presented the question: Does the district want the pedestrian flashers, previously discussed, at that intersection? He reminded the Board that at the last meeting, they relocated that first one to go over by the Enclave to see how that worked and see how the signal progressed. Mr. Florio said that at the last meeting, they were going to move it to the east entrance, across the street from the Enclave. According to the discussion with the City about permitting, the City needs the District to send them a plan, showing them the District's proposal. Mr. Florio said that the District can choose where they want them to go. He just needs the District to decide so that he can get them in the sketches, so that he can get them permitted. The reason for moving the lights in the first place, Mr. Florio explained, was that the City was going to put in a new signal. Now that the City has now confirmed that they are not doing that, they need to make a decision as to where they will go. Mr. MacLaren stated that the next Board meeting is in 2 ½ weeks, if they need time to decide on a location for signals. Mr. Florio said that 3 were programmed and budgeted for a grand total of about \$125,000.00 for the lights. A discussion took place. The Enclave was the original location, from the start, and has previously been approved by the Board. The District will start with that location. Mr. Scholl stated that they might have to go through this process again for the other two spots. Mr. Florio said that this is a good one to start with because it is an open location, the turn lane was just finished, etc. and the District can show the City what can be done fairly easily. There was no motion required because the Enclave location was already approved and they just wanted to confirm the location. Mr. Florio will get a sketch out to the City after the first of the year.

TENTH ORDER OF BUSINESS

**Supervisor Requests,
Audience Comments
& Adjournment**

Mr. D. Tubbs brought up a concern about the Lift Station landscaping. Mr. D. Tubbs said that the landscaping is being done but no one is maintaining the bushes and he has noticed weeds growing. Mr. Reed will look into it. There was no further business to discuss. Mr. MacLaren requested a motion to adjourn.

On Motion by Mr. Scholl, second by Mr. D. Tubbs, with all in favor, the December 21, 2015 meeting of the Board of Supervisors for the Myrtle Creek Improvement District was adjourned.



Secretary/Assistant Secretary



Chair/Vice Chair