

**MYRTLE CREEK IMPROVEMENT DISTRICT
BOARD OF SUPERVISORS' MEETING MINUTES**

FIRST ORDER OF BUSINESS

The Board of Supervisors' Meeting for the Myrtle Creek Improvement District was called to order on Tuesday, June 20, 2017 at 4:31 p.m. at 6900 Tavistock Lakes Blvd., Suite 200, Orlando, FL 32827. Board Members listed below constituted a quorum.

Jeff Macre	Chair	
Kam Shenai	Board Member	
Kyle Scholl	Board Member	
Donald Tubbs	Board Member	(via phone)
Bob Da Silva	Board Member	(joined at 4:52 p.m.)

Also present were:

Tucker Mackie	Hopping Green & Sams	(via phone)
John Florio	Donald W. McIntosh Associates	
Larry Kaufmann	District Construction Supervisor	
Joe MacLaren	Fishkind & Associates	
Jennifer Walden	Fishkind & Associates	
Brad Reed	Fishkind & Associates	

SECOND ORDER OF BUSINESS

Public Comment Period

Mr. MacLaren noted that there were no public in attendance at this time.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of
the May 16, 2017 Board of
Supervisors' Meeting**

Board Members reviewed the minutes from the May 16, 2017 Board of Supervisors' Meeting. Mr. Florio provided edits.

On Motion by Mr. Scholl, second by Mr. Macre, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved the Minutes of the May 16, 2017 Board of Supervisors' Meeting, as amended.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution
2017-05, Amended Budget
Approval Resolution**

Mr. MacLaren stated that the total amounts that are proposed to be raised by assessments and the total amount of expenditures have not changed but the District Manager did move some line items around and is also proposing a change for the meeting location. Mr. MacLaren noted that the two other sister Districts are considering increasing their O&M Assessments so those meeting locations have been moved to the Valencia Lake Nona Campus and he suggested this District change to be at the same location. There were no questions on the budget.

On Motion by Mr. Macre, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District approved Resolution 2017-05, Amended Budget Approval Resolution and Revised the Public Hearing Location to Valencia College, Lake Nona Campus, 12350 Narcoossee Road, Orlando, FL 32832 on August 15, 2017 at 4:30 p.m.

FIFTH ORDER OF BUSINESS

**Consideration of
Acceptance of Appraisal
Report Prepared by Integra
Realty Resources**

Mr. MacLaren stated that District Staff was hoping to provide this appraisal report to the Board but it was not ready in time. The Board Members tabled this agenda item.

SIXTH ORDER OF BUSINESS

**Ratification of Requisition
Nos. 454 – 458 Approved in
May 2017 in an Amount
Totaling \$11,865.97**

Board Members reviewed Requisition Nos. 454 – 458 approved in May 2017 in an amount totaling \$11,865.97.

On Motion by Mr. Scholl, second by Mr. Macre, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified Requisition Nos. 454 – 458 approved in May 2017 in an amount totaling \$11,865.97.

SEVENTH ORDER OF BUSINESS

**Ratification of Operation
and Maintenance
Expenditures Paid in May
2017 in an Amount Totaling
\$72,998.95**

Board Members reviewed the Operation and Maintenance Expenditures paid in May 2017 in the amount totaling \$72,998.95.

On Motion by Mr. Scholl, second by Mr. Shenai, with all in favor, the Board of Supervisors for the Myrtle Creek Improvement District ratified the Operation and Maintenance Expenditures Paid in May 2017 in an amount totaling \$72,998.95.

EIGHTH ORDER OF BUSINESS

**Review of District's
Financial Position and
Budget to Actual YTD**

Board Members reviewed the Statement of Financial Position and Budget to Actual through today's date. Through the end of May, the District had incurred \$331,000.00 in actual expenses vs. a budget of \$483,000.00. The District is under budget at this point in the fiscal year. There was no action required.

NINTH ORDER OF BUSINESS

Staff Reports

District Counsel – No Report

District Manager – No Report

District Engineer – Mr. Florio is reviewing the acquisition documents for Wellspring Blvd. with the Developer which will be finalized between now and the next meeting. Ultimately this will be an acquisition that will be dedicated.

Construction Supervisor – No Report

TENTH ORDER OF BUSINESS

**Supervisor Requests,
Audience Comments
& Adjournment**

Mr. MacLaren asked how the landscaping is looking. The Board Members stated that the areas look nice. A discussion took place about the pedestrian crossing among the Board Members. Mr. Florio said that the City is doing their inspection next week and he will hear if they have any issues with that inspection. He added that these are solar powered devices and he needs to know if they are keeping a charge and working. Mr. Shenai said he will check it tomorrow morning. Mr. Shenai asked if there is a scheduled resurfacing of the roads. Mr. Florio said that he cannot answer that because the roads officially belong to the City of Orlando. This District constructed them and dedicated the roads to the City more than 10 years ago and the City has a program of continuing maintenance. There is a proposed pipeline project that may go down the westbound lanes and if that occurs there is discussion between the utility companies and the Developer to have them completely overlay the patch because the only place they can find to put the pipeline is under the pavement.

Mr. Shenai said that there are a lot of Magnolia trees that have a tag and he was curious what those were for. Mr. Reed answered that those are the anticipated landscape material that is planned to be removed for some of the turn-ins for sites like KPMG. He noted that it is evaluated what landscape material is going to be effected and they try to identify them ahead of time. The tags are there to help identify where adjustments in the roadway are going to be made. Mr. Scholl asked about options for removal of material. Mr. Florio said that it is up to the Developer whether they want to replant the material in another area of the District in kind or repay the District for the cost that the District initially paid to install those plants. He added that replanting is expensive and the success rate is marginal as they will need to be reprinted before elevation and then elevated and moved during a certain time of year.

Mr. Macre asked about a lighting update. Mr. Reed said that the final piece of information that he needed, that the Board gave him direction on for the Interchange District, just came in so he was

not able to get that in today but he will bring it up to the Board at the next meeting. The last piece of the option for them to consider is for replacement and once he gets that direction from the Boggy Creek Improvement District Board then he can move forward. The recommendation will be replacement rather than repair because the cost of the lights turned out to be cheaper to replace them than previously thought and repair does not guarantee operation. Mr. Florio added that the Boggy Creek Improvement District will be the one to give the approval because they were delegated as the operating entity related to the Interchange by the other District Boards.

Mr. Macre had one additional item. He said that the 417 Lake Nona Boulevard exit northbound has been repaved recently and that the stop sign is only noticeable after turning. He thinks that there should be some sort of notification of a stop ahead because some people do not stop and the pedestrians are going to be hit. Mr. Florio said that he understands the comment but it is the Expressway Authority rights-of-way so all he could do is report it and see what they say. There was no further business to discuss.

On Motion by Mr. Scholl, second by Mr. Shenai, with all in favor, the June 20, 2017 Meeting of the Board of Supervisors for the Myrtle Creek Improvement District was adjourned.


Secretary/Assistant Secretary


Chair/Vice Chair